

Rural Municipality of Torch River No. 488

Operating Budget for 2018

2017 Budget	2017 Actual	2018 Budget
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Actuals not Audited

Cash Budget

FINAL

TAXES AND OTHER UNCONDITIONAL REVENUE

TAXES (Schedule 1)

General Municipal Tax Levy	2,531,100	2,587,280	3,019,715
Abatements and Adjustments	(10,000)	(10,897)	(10,000)
Discount on Current Years Taxes	(85,450)	(98,054)	(99,330)
Net Levy for Municipal Purposes	2,435,650	2,478,330	2,910,385
Penalty on Tax Arrears	23,980	19,786	15,995
Fire Levy	182,920	186,343	164,798
Total Taxes	2,642,550	2,684,459	3,091,178

UNCONDITIONAL GRANTS (Schedule 1)

Revenue Sharing	687,177	687,226	638,544
Organized Hamlets	7,536	7,536	7,536
Other			
Total Unconditional Grants	694,713	694,762	646,080

GRANTS IN-LIEU OF TAXES (Schedule 1)

Federal	800	698	864
Provincial	10,000	23,703	15,160
Other			
Total Grants in Lieu of Taxes	10,800	24,401	16,024

TOTAL TAXES AND OTHER UNCONDITIONAL REVENUE

3,348,063	3,403,621	3,753,282
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OPERATING AND CAPITAL REVENUE BY FUNCTION

OPERATING REVENUE

FEES AND CHARGES (Schedule 02)

	Functional Area		
Sale of:			
Gravel	15,000	-	-
Maps	3,000	2,310	2,000
Tax Certificates	1,000	1,330	1,000
Culverts, signs, misc	1,000	8,492	1,000
General Office Services	100	118	70
Custom Work	-	562	-
Landfill Fees	26,000	31,351	95,310
Waste Collection Fees	4,500	4,314	2,500
Overweight Permits	800	900	800

Other

Rentals (land)	4,500	4,501	4,500
Hosting fees	700	580	600
Tax Enforcement Fees	4,000	4,658	3,500
Other - Mutual Aid Fees	-	-	-
PP - Playground Equip Donations	-	-	-
Licenses	1,205	1,155	1,205
Cemetery Donations	1,000	1,270	900
Total Fees and Charges	62,805	61,541	113,385

UTILITY REVENUE (Schedule 2)

Water	15,420	15,605	15,420
Sewer	-	-	-
Other Utilities (Specify)			
Total Utility Revenue	15,420	15,605	15,420

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MAINTENANCE AND DEVELOPMENT CHARGES (Schedule 2)

	2017 Budget	2017 Actual	2018 Budget
Road Maintenance and Restoration Agreements	17,000	28,465	20,000
Building Permits	4,000	6,455	4,600
Development Charges	500	575	500
Appeals	-	100	-
Total Maintenance and Development Charges	21,500	35,595	25,100

CAPITAL ASSET PROCEEDS (Schedule 2)

Capital Asset Proceeds	-	(7,446)	-
Land Sales - Gain	-	-	-

INVESTMENT INCOME AND COMMISSIONS (Schedule 2)

Interest	16,000	19,862	16,000
Commissions	1,200	1,307	1,200
Dividends	2,500	1,250	1,500
Investment Revenue	2,850	9,189	2,850
Total Investment Income and Commissions	22,550	31,608	21,550

CONDITIONAL GRANTS

Recycling	7,000	11,054	9,000
Gas Tax	85,438	89,254	87,493
SK WATERSHED - Channel Clearing	3,555	3,555	3,130
Pest/weed Control	14,500	8,561	14,280
Other	-	-	68,000
Total Conditional Grants	110,493	112,425	181,903

Total Operating Revenues

232,768	249,328	357,358
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CAPITAL REVENUE

CONDITIONAL GRANTS (Schedule 2)

Provincial	-	-	700,000
Provincial	75,800	78,278	-
Total Conditional	75,800	78,278	700,000
Total Capital Revenues	75,800	78,278	700,000

OTHER REVENUES

Sask Lotteries	-	-	-
Other - WCB	-	-	-
Donations- Hamlets	-	-	-
Donations - Culvert Project	450,000	450,000	346,000
Transfer In from Reserves	450,000	450,000	346,000
Total Other Revenues	450,000	450,000	346,000

TOTAL REVENUES

4,106,631	4,181,227	5,156,640
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Actuals not Audited

OPERATING EXPENDITURES

General Government (Schedule 3)

Wages & Benefits

Wages	Council & Comm. Mtgs.	17,795	25,200
	Administrator	66,000	69,000
	Office Staff	108,683	146,314
		-	-
	Other - Hamlet Indemnity	400	400

Benefits	Council & Comm. Mtgs.- Mileage	5,553	7,160
	Administrator	11,546	12,574
	Office Staff	20,940	32,073
		-	-
	Other - WCB (council/janitor)	629	504
	Subtotal Wages and Benefits	231,546	293,226

Professional/Contract Services

	Legal Fees	1,310	10,100
	Audit	10,478	11,000
	Assessment - SAMA & Bd Revision	40,885	39,056
	Advertising	428	500
	Printing	1,543	3,000
	Council Convention, Travel, meals & staff socials	17,590	14,800
	Staff Travel, Meals and Training	3,214	5,500
	Office Maintenance (Janitorial Contract)	2,600	3,000
	Insurance (General & Bond)	860	875
	Memberships/Subscriptions	27,878	28,000
	Hosting Charges/Fees	2,068	3,000
	Tax Enforcement/Collection	2,764	2,500
	Consulting Fees	1,208	-
	Contract for Postage Meters, Other Equipment	1,020	2,300
	Bank Charges & Past due Interest	321	500
	Elections & Other	214	6,500
	Subtotal Professional Contracted Services	114,381	130,631

Utilities

	Heat	1,498	1,800
	Power	1,961	2,200
	Water	1,068	1,070
	Telephone	4,853	5,200
	Subtotal Utilities	9,380	10,270

Maintenance, Materials and Supplies

	Stationary & Promotional Supplies	7,659	6,500
	Postage	5,128	5,000
	Office Furniture & Equipment	5,071	2,000
	Janitorial supplies	738	800
	Software (support, Renewals, Upgrades)	13,430	38,500
	Website	490	-
	Pharmaceutical and First Aid Supplies	-	200
	Long service awards	105	800
	Office Repair/Maintenance.	16,420	4,000
	Office Admin - HAMLETS	73	90
	Subtotal Maintenance, Materials and Supplies	49,113	57,890

Grants and Contributions

	Tangible Capital Asset Expenditures	-	-
	Allowance for Uncollectable	5,565	10,000
	Interest	7,000	-
	Other	-	-

Total General Government Expenditures

453,892	416,984	502,017
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Actuals not Audited

Protective Services (Schedule 3)

Police Protection

Professional/Contract Service			
Justice Requisition	63,900	64,695	65,800
Bylaw Enforcement Officer	-	-	-
Memberships/Subscriptions			
Subtotal Policing Professional/Contract Service	63,900	64,695	65,800
Grants and Contributions			
Tangible Capital Asset Expenditures			
Subtotal Policing Protection	63,900	64,695	65,800

Fire Protection

Professional/Contract Services			
EMS Contract (911)	1,839	1,835	1,835
Travel & Conferences	-	-	-
Insurance	-	-	-
Advertising	-	-	-
Hamlets - fire protection	1,700	2,809	2,805
Subtotal Fire Professional/Contract Services	3,539	4,644	4,640

Grants and Contributions			
Tangible Capital Asset Expenditures	164,500	52,736	150,000
Interest			
Allowance for Uncollectable			
Other (Specify)	-	-	-
Subtotal Fire Protection	168,039	57,380	154,640

Emergency Management

Professional/Contract Services			
Emergency Co-ordinator	-	-	5,000
Travel & Conferences	1,000	365	3,000
Insurance	-	-	-
Memberships/Subscriptions	-	-	-
Subtotal Emergency Professional/ Contract Services	1,000	365	8,000

Utilities			
Heat	-	-	-
Power	-	-	-
Water	-	-	-
Telephone	-	-	-
Subtotal Emergency Management Utilities	-	-	-

Maintenance, Materials and Supplies			
Stationary and Postage	-	-	-
Office Supplies	-	-	-
Vehicle/Equipment Repair parts, oil gas, tools	1,000	1,166	500
Advertising	1,000	1,166	500
Subtotal EM Maintenance, Materials & Supplies	2,000	1,531	8,500

Grants and Contributions			
Tangible Capital Asset Expenditures	-	-	-
Interest			
Allowance for Uncollectable			
Other (Specify)			
Subtotal Emergency Management	2,000	1,531	8,500

Total Protective Services	233,939	123,605	228,940
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Rural Municipality of Torch River No. 488

Operating Budget for 2018

Transportation Services (Schedule 3)

Maintenance

Wages & Benefits

	2017 Budget	2017 Actual	2018 Budget
Superintendent	65,000	57,500	67,000
Labourers	743,115	717,821	833,950
Superintendent - benefits	12,544	8,947	12,655
Labourers - benefits	145,547	137,903	159,819
Council Supervision	5,300	4,409	6,000
Subtotal Wages and Benefits	971,505	926,580	1,079,424

Professional Contract Services

Engineering	-	-	80,000
Contracted Maintenance	50,000	245,911	257,550
Advertising	300	360	300
Training, Travel & Meals	8,000	7,568	5,000
Insurance/Vehicle Registration	40,015	41,460	40,000
Annual subscriptions (alarm & GPS System)	4,100	4,412	6,000
Contracted - other	-	35	175
Subtotal Professional/Contract Services	102,415	299,745	389,025

Utilities

Heat	6,500	5,719	6,000
Power	6,400	6,555	7,000
Street Lights	3,460	3,234	3,480
Water			
Telephone/Radio Tower	3,550	3,035	3,550
Subtotal Utilities	19,910	18,542	20,030

Maintenance, Materials & Supplies

Building Maintenance Materials & Supplies	2,500	294	500
Shop Supplies and Small Tools	20,000	29,577	25,000
Safety	7,000	6,690	4,000
Equipment/Machinery Repairs & Maintenance	313,358	341,714	237,100
Mechanic Tool Allowance	-	-	-
Fuel & Oil	283,800	291,332	326,000
Gravel/Sand	284,000	292,414	454,000
Trucking for Gravel	150,000	116,119	130,000
Culverts/Drainage	25,971	53,733	51,000
Surfacing Material/CaCl2	-	-	1,500
Road Construction	-	-	-
Road/Street signs	6,125	2,527	5,000
Bridge Repairs/Maintenance	2,500	5,820	2,500
Subtotal Maintenance, Materials and Supplies	1,095,254	1,140,218	1,236,600

Grants and Contributions

Tangible Capital Asset Expenditure - Equipment	-	-	-
Tangible Capital Asset Expenditure - Bridges	34,100	108,649	739,311
Tangible Capital Asset Expenditure - (Culverts >1000 mm)	500,000	-	200,000
Interest	108,240	432,229	200,000
Other (Shipman)-	-	-	-
Other (Specify)-	-	-	-
Total Maintenance	2,831,424	2,925,965	3,864,390

Total Transportation Services

2,831,424	2,925,965	3,864,390
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Rural Municipality of Torch River No. 488 Operating Budget for 2018

2017 Budget	2017 Actual	2018 Budget
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Actuals not Audited

Environmental Health Service (Schedule 3)

Wages & Benefits

- Municipal Force Wages-Garrick Landfill
- Municipal Force Benefits

46,667	48,465	47,356
8,918	8,770	9,385
55,584	57,235	56,740

Subtotal Wages and Benefits

Professional Contract Services

- Waste Collection/Disposal- GA & SH
- Contracted Pest and Weed Control
- Insurance

13,820	14,267	15,040
39,250	28,869	44,900
169	386	934
53,239	43,522	60,874

Subtotal Professional/Contract Services

Maintenance, Materials & Supplies

- Repairs & Fuel
- Waste Collection Supplies
- Pest Control Supplies/Bait

6,500	11,500	7,500
2,500	627	2,000
4,500	280	3,300
13,500	12,407	12,800

Subtotal Maintenance, Materials & Supplies

Grants and Contributions (ADD Board)

Tangible Capital Asset Expenditures

Interest

Other (Pit excavation, engineering)

6,100	-	-
275,000	255,000	-
30,000	31,430	70,000

Total Environmental Health Service Expenditures

433,423	399,594	200,414
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Public Health and Welfare Services (Schedule 3)

Grants and Contributions (Clinic Subsidy)

Tangible Capital Asset Expenditures

Interest

Other -Cemetery

-	-	-
1,000	1,061	900

Total Public Health and Welfare Expenditures

1,000	1,061	900
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Planning and Development Services

Professional/Contract Services

- Building Inspection Fees
- Planning & Zoning Costs
- Advertising
- Travel, meals, subsistence (appeal fees)
- Memberships/Subscriptions- code book (2012)
- Contracted Equipment Repairs

8,000	6,652	8,000
-	-	-
1,500	-	2,500
1,000	-	500
50	135	140
10,550	6,787	11,140

Subtotal Professional/Contract Services

Grants and Donations

Tangible Capital Asset Expenditures -

Other (

Other (

9,000	-	4,000

Total Planning and Development Expenditures

19,550	6,787	15,140
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Actuals not Audited

Recreation and Cultural Services (Schedule 03)

Professional/Contract Services	-	-	-
Travel, Meals & Subsistence	43	43	43
Insurance	-	-	-
Pruden's Point - Beach Project	22,000	23,080	23,080
Library Requisition	22,043	23,123	23,123
Subtotal Professional/Contract Services			

Grants and Contributions - Library Hours	1,200	1,246	1,250
Grants and Contributions - R&C Grant	20,000	14,293	20,000
Tangible Capital Asset Expenditures	-	-	-
Interest			
Allowance for Uncollectable			
Other (

Total Recreation and Cultural Expenditures

43,243	38,662	44,373
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Utilities - water & sewer

Wages & Benefits			
Municipal Force Wages	3,870	11,252	5,690
Municipal Force Benefits			
Subtotal Wages and Benefits	3,870	11,252	5,690

Professional/Contract Services

Travel, Meals, Subsistence			
Insurance	182	180	182
Contracted Repairs (Building, Equipment)			
Laboratory Testing	700	847	850
Other (Specify)			
Subtotal Professional/Contract Services	882	1,028	1,032

Utilities

Heat	600	303	300
Power	3,300	4,981	4,500
Telephone	-	-	-
Subtotal Utilities	3,900	5,285	4,800

Maintenance, Materials and Supplies

Stationary and Postage	770	983	960
Building Maintenance Materials & Supplies	6,400	9,222	11,100
Shop Supplies and Small Tools			
Chemicals	1,950	1,736	1,950
Sewer	-	-	-
Subtotal Maintenance, Materials and Supplies	9,120	11,941	14,010

Total Utilities Expenditures

17,772	29,505	25,532
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Reserves

Transfer to Reserves	57,000	57,000	274,383
Total Transfers to Reserves	57,000	57,000	274,383

TOTAL OPERATING EXPENDITURES

4,091,243	3,999,165	5,156,089
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CHANGE IN NET-FINANCIAL ASSETS

(Revenues Minus Expenditures)

15,387	182,062	551
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Actuals not Audited

Operating Surplus/Appropriated Fund Usage

Operating Fund Usage
Appropriated Fund Usage

15,387	182,062	551
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TOTAL CASH SURPLUS/(DEFICIT)

15,387	182,062	551
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Rural Municipality of Torch River No. 488

Operating Budget for 2018

2017 Budget	2017 Actual	2018 Budget
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Actuals not Audited

Accrual Budget

TOTAL CASH SURPLUS/(DEFICIT)

15,387	182,062	551
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Long Term Debt

Less: Long Term Debt Issue	-	-
Add: Long Term Debt repayment	-	-

Municipal Reserves

Less: Operating Fund Usage	(15,387)	(182,062)	(551)
Appropriated Fund Usage	-	-	-

Tangible Capital Asset Transactions

Add: Acquisition of Tangible Capital Assets:

(Section 1)	Gen. Gov't	5,565	10,000
Prot. - Policing	-	-	-
Prot. - Fire	-	-	-
Prot. EM	-	-	-
Transportation	642,340	540,879	1,139,311
Environ. Health	275,000	255,000	-
Public Health	-	-	-
Planning & Devel.	-	-	-
Recreation	-	-	-
Utilities	-	-	-
<i>Subtotal</i>	923,340	801,444	1,149,311

Less: Amortization of Tangible Capital Assets:

(Section 2)	Gen. Gov't	3,289	3,459
Prot. - Policing	-	-	-
Prot. - Fire	-	-	-
Port. -EM	-	-	-
Transportation	600,768	603,917	607,257
Environ. Health	3,017	3,017	28,517
Public Health	-	-	-
Planning & Devel.	483	483	483
Recreation	1,981	1,981	1,981
Utilities	-	-	-
<i>Subtotal</i>	609,538	612,687	641,697

Less: Proceeds on disposal of tangible capital assets	-	7,446	-
Add: Gain on the disposal of tangible capital assets	-	-	-
Add: Loss on the disposal of tangible capital assets	-	7,446	-

Net of Tangible Capital Asset transactions

313,802	196,203	507,614
344,576	560,328	508,715

Excess (Shortage) of capital expenditures over expense

Other Non-Financial Asset Transactions

Add: Acquisition of supplies inventories	300,000	223,033
Acquisition of prepaid expenses	5,000	1,000
Less: Consumption of supplies inventories	(250,000)	(228,071)
Use of prepaid expenses	(10,000)	(1,326)

Excess (Shortage) of expenditures over expenses

45,000	(5,364)	-
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Budgeted Surplus (Deficit) with Amortization

299,576	565,692	508,715
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Approved By Council on May 7, 2018

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ADMINISTRATOR