

Rural Municipality of Torch River No. 488  
Operating Budget for 2017

2016 Budget	2016 Actual	2017 Budget
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Cash Budget

FINAL

TAXES AND OTHER UNCONDITIONAL REVENUE

TAXES (Schedule 1)  
General Municipal Tax Levy  
Abatements and Adjustments  
Discount on Current Years Taxes  
Net Levy for Municipal Purposes  
Penalty on Tax Arrears  
Fire Levy

2,342,243	2,334,505	2,531,100
(8,000)	(14,429)	(10,000)
(86,114)	(88,627)	(85,450)
2,248,128	2,231,450	2,435,650
15,750	24,056	23,980
118,631	121,082	182,920
2,382,509	2,376,588	2,642,550

Total Taxes

UNCONDITIONAL GRANTS (Schedule 1)

Revenue Sharing  
Organized Hamlets  
Other  
Total Unconditional Grants

729,947	729,947	687,177
8,625	8,625	7,536
738,572	738,572	694,713

GRANTS -IN-LIEU OF TAXES (Schedule 1)

Federal  
Provincial  
Other  
Total Grants in Lieu of Taxes

796	2,935	800
27,281	22,935	10,000
28,077	25,870	10,800

TOTAL TAXES AND OTHER UNCONDITIONAL REVENUE

3,149,158	3,141,030	3,348,063
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OPERATING AND CAPITAL REVENUE BY FUNCTION

OPERATING REVENUE

FEES AND CHARGES (Schedule 02)

Sale of:  
Gravel  
Maps  
Tax Certificates  
Culverts  
General Office Services

Functional Area			
Transportation	25,000	2,438	15,000
General Government	3,000	3,520	3,000
General Government	800	1,560	1,000
Transportation	1,000	6,564	1,000
General Government	190	294	100

Custom Work  
Landfill Fees  
Waste Collection Fees  
Overweight Permits

Transportation	200	4,831	-
Env & PH Services	27,082	25,882	29,000
Env & PH Services	5,000	3,390	4,500
Transportation	1,200	800	800

Other  
Rentals (land)  
Hosting fees  
Tax Enforcement Fees  
Other - Mutual Aid Fees  
PP - Playground Equip Donations  
Licenses  
Cemetery Donations

General Government	4,500	4,501	4,500
General Government	2,000	1,956	700
General Government	5,000	7,622	4,000
Protective	-	498	-
General Government	-	-	-
Transportation	2,110	2,095	1,205
Env & PH Services	1,000	900	1,000
	78,082	66,851	65,805

Total Fees and Charges

UTILITY REVENUE (Schedule 2)

Water  
Sewer  
Other Utilities (Specify)  
Total Utility Revenue

Utility	14,200	15,425	15,420
	-	-	-
	14,200	15,425	15,420

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# Rural Municipality of Torch River No. 488

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### MAINTENANCE AND DEVELOPMENT CHARGES (Schedule 2)

Road Maintenance and Restoration Agreements	Transportation	25,000	13,938	17,000
Building Permits	Planning & Devel	2,000	6,998	4,000
Development Charges	Planning & Devel	400	1,000	500
Appeals	Planning & Devel	-	263	-
<b>Total Maintenance and Development Charges</b>		<b>27,400</b>	<b>22,198</b>	<b>21,500</b>

### CAPITAL ASSET PROCEEDS (Schedule 2)

Capital Asset Proceeds	Transportation	-	(115,560)	-
Land Sales - Gain	General Government	-	29	-

### INVESTMENT INCOME AND COMMISSIONS (Schedule 2)

Interest	General Government	16,000	17,341	16,000
Commissions	General Government	1,200	1,252	1,200
Dividends	General Government	2,500	2,962	2,500
Investment Revenue	General Government	2,850	14,801	2,850
<b>Total Investment Income and Commissions</b>		<b>22,550</b>	<b>36,356</b>	<b>22,550</b>

RECYCLING	Env & PH Services	3,000	8,291	7,000
GAS TAX	Transportation	83,382	85,438	85,438
SK WATERSHED - Channel Clearing	Transportation	6,600	6,600	3,555
PEST/WEED CONTROL	Env & PH Services	14,500	17,971	14,500
<b>Total Conditional Grants</b>		<b>107,482</b>	<b>118,299</b>	<b>110,493</b>

<b>Total Operating Revenues</b>	<b>249,714</b>	<b>143,599</b>	<b>235,768</b>
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### CAPITAL REVENUE

#### CONDITIONAL GRANTS (Schedule 2)

Federal	Bridges				
Provincial		Transportation	182,000	10,316	75,800
Total Conditional			182,000	10,316	75,800
Total Capital Revenues			182,000	10,316	75,800

### OTHER REVENUES

Sask Lotteries				
Other - WCB	GG/TS	400	13,950	-
Donations- Hamlets	Transportation			
Donations - Culvert Project	Transportation			
Transfer In from Reserves	Transportation	3,000	5,701	450,000
<b>Total Other Revenues</b>		<b>3,400</b>	<b>19,650</b>	<b>450,000</b>

<b>TOTAL REVENUES</b>	<b>3,584,272</b>	<b>3,314,595</b>	<b>4,109,631</b>
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### OPERATING EXPENDITURES

#### General Government (Schedule 3)

#### Wages & Benefits

Wages	Council & Comm. Mtgs.	26,500	22,820	25,200
	Administrator	63,378	63,378	66,000
	Office Staff	110,325	106,251	109,849
		-	-	-
	Other - Hamlet Indemnity	-	400	400
Benefits	Council & Comm. Mtgs.- Mileage	8,600	7,073	6,750
	Administrator	11,688	11,382	11,715
	Office Staff	25,996	21,573	22,471
		-	-	-
	Other - WCB (council/janitor)	1,226	309	754
Subtotal Wages and Benefits		247,713	233,187	243,140

#### Professional/Contract Services

	Legal Fees	5,000	1,452	2,500
	Audit	12,000	9,678	11,000
	Assessment - SAMA & Bd Revision	38,601	38,601	40,885
	Advertising	500	267	500
	Printing	6,000	3,236	5,000
	Council Convention, Travel, meals & staff socials	9,000	17,371	18,500
	Staff Travel, Meals and Training	5,500	4,517	7,000
	Office Maintenance (Janitorial Contract)	2,600	2,400	2,600
	Insurance (General & Bond)	1,015	835	835
	Memberships/Subscriptions	5,000	5,009	32,273
	Hosting Charges/Fees	4,200	3,944	3,000
	Tax Enforcement/Collection	3,000	2,434	1,500
	Consulting Fees	3,000	-	1,500
	Contract for Postage Meters, Other Equipment	2,800	2,134	3,300
	Bank Charges & Past due Interest	500	435	500
	Elections & Other	3,200	4,610	-
Subtotal Professional Contracted Services		101,916	96,922	130,893

#### Utilities

	Heat	2,000	1,235	2,000
	Power	2,000	1,543	2,000
	Water	1,070	1,068	1,070
	Telephone	3,300	4,165	5,800
Subtotal Utilities		8,370	8,012	10,870

#### Maintenance, Materials and Supplies

	Stationary & Promotional Supplies	7,000	7,288	7,000
	Postage	4,500	5,137	6,500
	Office Furniture & Equipment	6,500	6,129	6,000
	Janitorial supplies	850	715	800
	Software (support, Renewals, Upgrades)	11,000	12,459	14,000
	Website	-	-	500
	Pharmaceutical and First Aid Supplies	2,400	206	400
	Long service awards	500	655	700
	Office Repair/Maintenance.	2,500	1,722	20,000
	Office Admin - HAMLETS	90	73	90
Subtotal Maintenance, Materials and Supplies		35,340	34,384	55,990

Grants and Contributions	-	-	-
Tangible Capital Asset Expenditures	-	-	6,000
Allowance for Uncollectable	4,000	13,554	7,000
Interest	-	-	-
Other			

Total General Government Expenditures	397,339	386,058	453,892
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**Rural Municipality of Torch River No. 488**  
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**Protective Services (Schedule 3)**  
**Police Protection**

Professional/Contract Service			
Justice Requisition	62,400	63,381	63,900
Bylaw Enforcement Officer	-	-	-
Memberships/Subscriptions			
<b>Subtotal Policing Professional/Contract Service</b>	<b>62,400</b>	<b>63,381</b>	<b>63,900</b>
Grants and Contributions	-	-	-
Tangible Capital Asset Expenditures			
<b>Subtotal Policing Protection</b>	<b>62,400</b>	<b>63,381</b>	<b>63,900</b>

**Fire Protection**

Professional/Contract Services			
EMS Contract (911)	1,835	1,835	1,839
Travel & Conferences	-	-	-
Insurance	-	-	-
Advertising	100	-	-
Hamlets - fire protection	1,680	1,685	1,700
<b>Subtotal Fire Professional/Contract Services</b>	<b>3,615</b>	<b>3,520</b>	<b>3,539</b>
Grants and Contributions	121,000	144,290	164,500
Tangible Capital Asset Expenditures			
Interest			
Allowance for Uncollectable			
Other (Specify)	-	-	-
<b>Subtotal Fire Protection</b>	<b>124,615</b>	<b>147,810</b>	<b>168,039</b>

**Emergency Management**

Professional/Contract Services			
Emergency Co-ordinator	-	-	5,000
Travel & Conferences	-	-	1,000
Insurance	-	-	-
Memberships/Subscriptions	-	-	-
<b>Subtotal Emergency Professional/ Contract Services</b>	<b>-</b>	<b>-</b>	<b>6,000</b>
Utilities			
Heat	-	-	-
Power	-	-	-
Water	-	-	-
Telephone	-	-	-
<b>Subtotal Emergency Management Utilities</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance, Materials and Supplies			
Stationary and Postage	-	-	-
Office Supplies	-	-	-
Vehicle/Equipment Repair parts. oil gas, tools	-	-	-
Advertising	-	-	1,000
<b>Subtotal EM Maintenance, Materials &amp; Supplies</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
Grants and Contributions	-	-	-
Tangible Capital Asset Expenditures	-	-	-
Interest			
Allowance for Uncollectable			
Other (Specify)			1,000
<b>Subtotal Emergency Management</b>	<b>-</b>	<b>-</b>	<b>8,000</b>
<b>Total Protective Services</b>	<b>187,015</b>	<b>211,191</b>	<b>239,939</b>

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**Rural Municipality of Torch River No. 488**  
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**Transportation Services (Schedule 3)**

**Maintenance**

Wages & Benefits

Superintendent	73,905	78,905	65,000
Labourers	670,807	582,120	743,115
Superintendent - benefits	13,218	13,421	12,544
Labourers - benefits	139,216	110,814	145,547
Council Supervision	8,000	4,109	5,300
<b>Subtotal Wages and Benefits</b>	<b>905,146</b>	<b>789,368</b>	<b>971,505</b>

Professional Contract Services

Engineering	-	-	-
Contracted Maintenance	5,600	22,140	50,000
Advertising	-	281	300
Travel, Meals and Subsistence	150	6,421	8,000
Insurance/Vehicle Registration	45,000	44,289	40,015
Annual subscriptions (alarm & GPS System)	2,200	2,133	4,100
Contracted Repairs	-	3,352	-
<b>Subtotal Professional/Contract Services</b>	<b>52,950</b>	<b>78,616</b>	<b>102,415</b>

Utilities

Heat	6,200	6,292	6,500
Power	6,200	6,234	6,400
Street Lights	3,550	3,073	3,460
Water			
Telephone/Radio Tower	3,300	2,810	3,550
<b>Subtotal Utilities</b>	<b>19,250</b>	<b>18,409</b>	<b>19,910</b>

Maintenance, Materials & Supplies

Building Maintenance Materials & Supplies	5,600	4,173	2,500
Shop Supplies and Small Tools	13,000	9,941	20,000
Safety Supplies	4,000	1,417	7,000
Equipment/Machinery Repairs & Maintenance	252,924	201,970	313,358
Mechanic Tool Allowance	-	-	-
Fuel & Oil	325,800	232,911	283,800
Gravel/Sand	301,000	227,977	284,000
Trucking for Gravel	110,000	143,113	150,000
Culverts/Drainage	28,600	12,719	25,971
Surfacing Material/CaCl2	-	-	-
Road Construction	-	-	-
Road/Street signs	8,000	1,090	6,125
Bridge Repairs/Maintenance	1,700	1,046	2,500
<b>Subtotal Maintenance, Materials and Supplies</b>	<b>1,050,624</b>	<b>836,357</b>	<b>1,095,254</b>

Grants and Contributions

Tangible Capital Asset Expenditure - Equipment	284,100	249,205	34,100
Tangible Capital Asset Expenditure - Bridges	-	-	500,000
Tangible Capital Asset Expenditure - (Culverts >1000 mm)	260,000	-	108,240
Interest	-	-	-
Other (Shipman)-	-	65	-
Other (Specify)-			
<b>Total Maintenance</b>	<b>2,572,070</b>	<b>1,972,019</b>	<b>2,831,424</b>

**Total Transportation Services**

<b>2,572,070</b>	<b>1,972,019</b>	<b>2,831,424</b>
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**Rural Municipality of Torch River No. 488**  
**Operating Budget for 2017**

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**Environmental Health Service (Schedule 3)**

Wages & Benefits			
Municipal Force Wages-Garrick Landfill	43,750	45,641	46,667
Municipal Force Benefits	9,317	8,524	8,918
<b>Subtotal Wages and Benefits</b>	<b>53,067</b>	<b>54,165</b>	<b>55,584</b>
Professional Contract Services			
Waste Collection/Disposal- GA & SH	12,990	12,224	13,820
Contracted Pest and Weed Control	36,600	37,227	39,250
Insurance	169	169	169
<b>Subtotal Professional/Contract Services</b>	<b>49,759</b>	<b>49,620</b>	<b>53,239</b>
Maintenance, Materials & Supplies			
Repairs & Fuel	7,200	3,214	6,500
Waste Collection Supplies	2,500	1,333	2,550
Pest Control Supplies/Bait	3,000	4,110	4,500
<b>Subtotal Maintenance, Materials &amp; Supplies</b>	<b>12,700</b>	<b>8,657</b>	<b>13,550</b>
Grants and Contributions (ADD Board)	6,000	6,100	6,100
Tangible Capital Asset Expenditures	55,000	9,765	275,000
Interest			
Other (Snowden Medical Supplies)	10,000	5,385	30,000
<b>Total Environmental Health Service Expenditures</b>	<b>186,526</b>	<b>133,692</b>	<b>433,473</b>

**Public Health and Welfare Services (Schedule 3)**

Grants and Contributions (Clinic Subsidy)	-	-	-
Tangible Capital Asset Expenditures			
Interest			
Other -Cemetery	1,000	900	1,000
<b>Total Public Health and Welfare Expenditures</b>	<b>1,000</b>	<b>900</b>	<b>1,000</b>

**Planning and Development Services**

Professional/Contract Services			
Building Inspection Fees	6,000	7,162	8,000
Planning & Zoning Costs	-	-	-
Advertising	1,000	1,711	1,500
Travel, meals, subsistence (appeal fees)	1,000	-	1,000
Memberships/Subscriptions- code book (2012)	50	48	50
Contracted Equipment Repairs			
<b>Subtotal Professional/Contract Services</b>	<b>8,050</b>	<b>8,921</b>	<b>10,550</b>
Grants and Donations	9,500	3,844	9,000
Tangible Capital Asset Expenditures -			
Other (			
Other (			
<b>Total Planning and Development Expenditures</b>	<b>17,550</b>	<b>12,765</b>	<b>19,550</b>

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# Rural Municipality of Torch River No. 488

## Operating Budget for 2017

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### Recreation and Cultural Services (Schedule 03)

Professional/Contract Services			
Travel, Meals & Subsistence	-	-	-
Insurance	45	43	43
Pruden's Point - Beach Project	-	-	-
Library Requisition	22,000	21,330	22,000
<b>Subtotal Professional/Contract Services</b>	<b>22,045</b>	<b>21,373</b>	<b>22,043</b>

Grants and Contributions - Library Hours	1,200	685	1,200
Grants and Contributions - R&C Grant	20,000	22,732	20,000
Tangible Capital Asset Expenditures	-	-	-
Interest			
Allowance for Uncollectable			
Other (			

<b>Total Recreation and Cultural Expenditures</b>	<b>43,245</b>	<b>44,791</b>	<b>43,243</b>
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### Utilities - water & sewer

Wages & Benefits			
Municipal Force Wages	3,772	4,748	3,870
Municipal Force Benefits			
<b>Subtotal Wages and Benefits</b>	<b>3,772</b>	<b>4,748</b>	<b>3,870</b>

Professional/Contract Services			
Travel, Meals, Subsistence			
Insurance	-	180	182
Contracted Repairs (Building, Equipment)			
Laboratory Testing	800	535	700
Other (Specify)			
<b>Subtotal Professional/Contract Services</b>	<b>800</b>	<b>715</b>	<b>882</b>

Utilities			
Heat	500	591	600
Power	4,800	3,143	3,300
Telephone	-	-	-
<b>Subtotal Utilities</b>	<b>5,300</b>	<b>3,734</b>	<b>3,900</b>

Maintenance, Materials and Supplies			
Stationary and Postage	800	685	770
Building Maintenance Materials & Supplies	5,500	2,600	6,400
Shop Supplies and Small Tools			
Chemicals	2,000	1,884	1,950
Sewer	-	4,973	-
<b>Subtotal Maintenance, Materials and Supplies</b>	<b>8,300</b>	<b>10,142</b>	<b>9,120</b>

<b>Total Utilities Expenditures</b>	<b>18,172</b>	<b>19,339</b>	<b>17,772</b>
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### Reserves

Transfer to Reserves	89,000	310,159	57,000
<b>Total Transfers to Reserves</b>	<b>89,000</b>	<b>310,159</b>	<b>57,000</b>

<b>TOTAL OPERATING EXPENDITURES</b>	<b>3,511,917</b>	<b>3,090,913</b>	<b>4,097,293</b>
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<b>CHANGE IN NET-FINANCIAL ASSETS</b>	<b>72,355</b>	<b>223,682</b>	<b>12,337</b>
(Revenues Minus Expenditures)			

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Rural Municipality of Torch River No. 488  
*Operating Budget for 2017*

2016 Budget	2016 Actual	2017 Budget
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Operating Surplus/Appropriated Fund Usage

Operating Fund Usage	72,355	223,682	12,337
Appropriated Fund Usage			
TOTAL CASH SURPLUS/(DEFICIT)	72,355	223,682	12,337

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**Rural Municipality of Torch River No. 488**  
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**Accrual Budget**

TOTAL CASH SURPLUS/(DEFICIT)	72,355	223,682	12,337
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**Long Term Debt**

Less: Long Term Debt Issue	-	-	-
Add: Long Term Debt repayment	-	-	-

**Municipal Reserves**

Less: Operating Fund Usage	(72,355)	(223,682)	(12,337)
Appropriated Fund Usage	-	-	-

**Tangible Capital Asset Transactions**

Add: Acquisition of Tangible Capital Assets:			
<i>(Section 1)</i>			
Gen. Gov't	-	-	6,000
Prot. - Policing	-	-	-
Prot. - Fire	-	-	-
Prot. EM	-	-	-
Transportation	544,100	249,205	642,340
Environ. Health	55,000	9,765	275,000
Public Health	-	-	-
Planning & Devel.	-	-	-
Recreation	-	-	-
Utilities	-	-	-
Subtotal	599,100	258,970	923,340

Less: Amortization of Tangible Capital Assets:			
<i>(Section 2)</i>			
Gen. Gov't	3,289	3,289	3,289
Prot. - Policing	-	-	-
Prot. - Fire	-	-	-
Port. -EM	-	-	-
Transportation	609,211	610,169	600,768
Environ. Health	3,017	3,017	3,017
Public Health	-	-	-
Planning & Devel.	-	-	-
Recreation	483	483	483
Utilities	24,603	23,645	1,981
Subtotal	640,603	640,603	609,538

Less: Proceeds on disposal of tangible capital assets	-	115,560	-
Add: Gain on the disposal of tangible capital assets	-	(29)	-
Add: Loss on the disposal of tangible capital assets	-	-	-
	-	115,531	-

Net of Tangible Capital Asset transactions	(41,503)	(266,103)	313,802
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Excess (Shortage) of capital expenditures over expense	103,206	181,261	338,476
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**Other Non-Financial Asset Transactions**

Add: Acquisition of supplies inventories	300,000	307,709	300,000
Acquisition of prepaid expenses	5,000	8,000	5,000
Less: Consumption of supplies inventories	(250,000)	(253,629)	(250,000)
Use of prepaid expenses	(10,000)	(8,654)	(10,000)
Excess (Shortage) of expenditures over expenses	45,000	53,426	45,000

Budgeted Surplus (Deficit) with Amortization	58,206	127,835	293,476
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Approved By Council on 9 June 2017

Louise Necker  
 REEVE

Nathalie Hopkins  
 ADMINISTRATOR