

Rural Municipality of Torch River No. 488

Operating Budget for 2016

2015 Budget	2015 Actual	2016 Budget
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Cash Budget

Final

TAXES AND OTHER UNCONDITIONAL REVENUE

TAXES (Schedule 1)

General Municipal Tax Levy	2,272,983	2,272,983	2,342,243
Abatements and Adjustments	(60,000)	(6,538)	(8,000)
Discount on Current Years Taxes	(83,500)	(85,670)	(86,114)
Net Levy for Municipal Purposes	2,129,483	2,180,775	2,248,128
Penalty on Tax Arrears	19,800	27,900	15,750
Fire Levy	113,247	116,139	118,631
Total Taxes	2,262,530	2,324,814	2,382,509

UNCONDITIONAL GRANTS (Schedule 1)

Revenue Sharing	714,458	714,458	729,947
Organized Hamlets	8,480	8,481	8,625
Other			
Total Unconditional Grants	722,938	722,939	738,572

GRANTS -IN-LIEU OF TAXES (Schedule 1)

Federal	22,909	2,911	796
Provincial	1,701	23,229	27,281
Other			
Total Grants in Lieu of Taxes	24,610	26,140	28,077

TOTAL TAXES AND OTHER UNCONDITIONAL REVENUE	3,010,078	3,073,893	3,149,158
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OPERATING AND CAPITAL REVENUE BY FUNCTION

OPERATING REVENUE

FEES AND CHARGES (Schedule 02)

Sale of:	Functional Area	2015 Budget	2015 Actual	2016 Budget
Gravel	Transportation	25,000	-	25,000
Maps	General Government	2,500	3,589	3,000
Tax Certificates	General Government	1,500	2,210	800
Culverts	Transportation	800	2,457	1,000
General Office Services	General Government	150	1,052	190
Custom Work	Transportation	-	9,720	200
Landfill Fees	Env & PH Services	27,300	25,017	27,082
Waste Collection Fees	Env & PH Services	1,500	7,255	5,000
Overweight Permits	Transportation	1,200	1,200	1,200
Other				
Rentals (land)	General Government	3,039	3,039	4,500
Hosting fees	General Government	-	680	2,000
Tax Enforcement Fees	General Government	7,000	12,670	5,000
Other - Mutual Aid Fees	Protective	-	8,930	-
PP - Playground Equip Donations	General Government	-	-	-
Licenses	Transportation	1,860	1,915	2,110
Cemetary Donations	Env & PH Services	1,200	875	1,000
Total Fees and Charges		73,049	80,607	78,082

UTILITY REVENUE (Schedule 2)

Water	Utility	14,180	15,935	14,200
Sewer		-	-	-
Other Utilities (Specify)				
Total Utility Revenue		14,180	15,935	14,200

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MAINTENANCE AND DEVELOPMENT CHARGES (Schedule 2)

Road Maintenance and Restoration Agreements	Transportation	25,000	25,277	25,000
Building Permits	Planning & Devel	2,000	3,240	2,000
Development Charges	Planning & Devel	500	-	400
Appeals Fees	Planning & Devel	50	-	-
Total Maintenance and Development Charges		27,500	28,517	27,400

CAPITAL ASSET PROCEEDS (Schedule 2)

Capital Asset Proceeds	Transportation	(88,000)	(52,187)	-
Land Sales - Gain	General Government	-	-	-

INVESTMENT INCOME AND COMMISSIONS (Schedule 2)

Interest	General Government	18,900	17,794	16,000
Commissions	General Government	1,600	1,474	1,200
Dividends	General Government	3,000	2,939	2,500
Investment Revenue	General Government	5,500	5,500	2,850
Total Investment Income and Commissions		29,000	27,706	22,550

RECYCLING	Env & PH Services	-	251	3,000
GAS TAX	Transportation	83,382	83,382	83,382
SK WATERSHED - Channel Clearing	Transportation	13,600	6,800	6,600
PEST/WEED CONTROL	Env & PH Services	13,000	9,281	14,500
Total Conditional Grants		109,982	99,715	107,482

Total Operating Revenues		165,711	200,293	249,714
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CAPITAL REVENUE

CONDITIONAL GRANTS (Schedule 2)

Federal					
Provincial	Bridges	Transportation	278,000	116,943	182,000
Total Conditional			278,000	116,943	182,000

Total Capital Revenues		278,000	116,943	182,000
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OTHER REVENUES

Sask Lotteries				
Other - WCB	GG/TS	-	6,679	400
Donations- Hamlets	Transportation			
Donations - Culvert Project	Transportation			
Transfer In from Reserves	Transportation	14,000	14,000	33,000
Total Other Revenues		14,000	20,679	33,400

TOTAL REVENUES		3,467,789	3,411,808	3,614,272
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OPERATING EXPENDITURES

General Government (Schedule 3)

Wages & Benefits

Wages	Council & Comm. Mtgs.	25,800	21,375	26,500
	Administrator	57,120	60,311	63,378
	Assistant Administrators	90,342	77,255	110,325
	Casual Office Clerk	10,000	5,552	-
	Other - Hamlet Indemnity	400	200	-
Benefits	Council & Comm. Mtgs.- Mileage	7,300	5,883	8,600
	Administrator	11,190	10,884	11,688
	Assistant Administrators	19,130	16,101	25,996
	Office Clerk	2,050	2,013	-
	Other - WCB (council/janitor)	1,164	1,162	1,226
Subtotal Wages and Benefits		224,496	200,736	247,713

Professional/Contract Services

	Legal Fees	4,000	4,570	5,000
	Audit	9,100	11,200	12,000
	Assessment - SAMA & Bd Revision	38,000	37,346	38,601
	Advertising	700	314	500
	Printing	3,000	4,392	6,000
	Council Convention, Travel, meals & staff socials	8,800	8,321	9,000
	Staff Travel, Meals and Training	5,500	4,645	5,500
	Office Maintenance (Janitorial Contract)	2,600	2,600	2,600
	Insurance (General & Bond)	995	990	1,015
	Memberships/Subscriptions	7,200	7,044	5,000
	Hosting Charges/Fees	2,500	1,579	4,200
	Tax Enforcement/Collection	5,000	5,537	3,000
	Consulting Fees	-	-	3,000
	Contract for Postage Meters, Other Equipment	2,100	1,937	2,800
	Bank Charges & Past due Interest	150	180	500
	Elections & Other	-	-	3,200
Subtotal Professional Contracted Services		89,645	90,656	101,916

Utilities

	Heat	2,000	1,841	2,000
	Power	2,000	1,978	2,000
	Water	1,070	1,068	1,070
	Telephone	3,300	2,671	3,300
Subtotal Utilities		8,370	7,558	8,370

Maintenance, Materials and Supplies

	Stationary & Promotional Supplies	7,800	6,716	7,000
	Postage	3,500	4,216	4,500
	Office Furniture & Equipment	2,500	2,572	6,500
	Janitorial supplies	850	800	850
	Software (support, Renewals, Upgrades)	9,000	6,584	11,000
	Website	-	161	-
	Pharmaceutical and First Aid Supplies	5,000	4,800	2,400
	Long service awards	500	907	500
	Office Repair/Maintenance.	2,500	15,718	2,500
	Office Admin - HAMLETS	90	25	90
Subtotal Maintenance, Materials and Supplies		31,740	42,498	35,340

Grants and Contributions	-	-	-
Tangible Capital Asset Expenditures	-	-	-
Allowance for Uncollectable	2,000	2,000	4,000
Interest	-	-	-
Other			

Total General Government Expenditures

356,251	343,449	397,339
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Protective Services (Schedule 3)

Police Protection

Professional/Contract Service			
Justice Requisition	58,730	62,259	62,400
Insurance			
Memberships/Subscriptions			
Subtotal Policing Professional/Contract Service	58,730	62,259	62,400
Grants and Contributions	-	-	-
Tangible Capital Asset Expenditures			
Interest			
Other - Contract Services			
Subtotal Policing Protection	58,730	62,259	62,400

Fire Protection

Professional/Contract Services			
EMS Contract (911)	1,835	1,835	1,835
Travel & Conferences	2,200	-	1,000
Insurance	-	-	-
Advertising	100	-	100
Hamlets - fire protection	1,680	1,657	1,680
Subtotal Fire Professional/Contract Services	5,815	3,492	4,615
Grants and Contributions	113,104	41,807	121,000
Tangible Capital Asset Expenditures			
Interest			
Allowance for Uncollectable			
Other (Specify)	20,000	23,631	40,000
Subtotal Fire Protection	138,919	68,930	165,615
Total Protective Services	197,649	131,189	228,015

Transportation Services (Schedule 3)

Maintenance

Wages & Benefits			
Superintendent	72,527	72,527	73,905
Labourers	598,000	579,978	670,807
Superintendent - benefits	12,706	12,490	13,218
Labourers - benefits	120,350	110,470	139,216
Council Supervision	8,150	5,352	8,000
Subtotal Wages and Benefits	811,733	780,818	905,146
Professional Contract Services			
Engineering	-	-	-
Contracted Maintenance (snowplowing/mowing)	125,000	1,887	30,600
Advertising	400	188	-
Travel, Meals and Subsistence	-	45	150
Insurance/Vehicle Registration	42,000	41,342	45,000
Alarm System	2,300	2,133	2,200
Subtotal Professional/Contract Services	169,700	45,595	77,950
Utilities			
Heat	5,500	6,116	6,200
Power	6,000	6,202	6,200
Street Lights	3,550	3,026	3,550
Water			
Telephone/Radio Tower	3,100	3,235	3,300
Subtotal Utilities	18,150	18,580	19,250

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Maintenance, Materials & Supplies

Building Maintenance Materials & Supplies	4,000	300	5,600
Shop Supplies and Small Tools	15,475	12,641	13,000
Safety Supplies	4,000	789	4,000
Equipment/Machinery Repairs & Maintenance	214,688	196,016	252,924
Mechanic Tool Allowance	-	-	-
Fuel & Oil	364,800	273,993	325,800
Gravel/Sand	200,000	214,847	301,000
Trucking for Gravel	100,000	109,889	110,000
Culverts/Drainage	65,300	36,113	28,600
Surfacing Material/CaCl2	-	-	-
Road Construction	-	-	-
Road/Street signs	6,000	2,533	8,000
Bridge Repairs/Maintenance	1,000	1,593	1,700
Subtotal Maintenance, Materials and Supplies	975,263	848,714	1,050,624

Grants and Contributions

Grants and Contributions	-	-	-
Tangible Capital Asset Expenditure - Equipment	362,000	261,792	319,100
Tangible Capital Asset Expenditure - Bridges	120,500	120,365	-
Tangible Capital Asset Expenditure - (Culverts >1000 mm)	260,000	255,038	260,000
Interest	-	-	-
Other (Shipman)-	-	518	-
Other (Specify)-			
Total Maintenance	2,717,346	2,331,419	2,632,070

Total Transportation Services

2,717,346	2,331,419	2,632,070
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Environmental Health Service (Schedule 3)

Wages & Benefits

Municipal Force Wages-Garrick Landfill	42,185	45,491	43,750
Municipal Force Benefits	8,390	8,960	9,317
Subtotal Wages and Benefits	50,575	54,451	53,067

Professional Contract Services

Waste Collection/Disposal- GA & SH	9,110	9,314	12,990
Contracted Pest and Weed Control	42,050	34,131	36,600
Insurance	169	169	169
Subtotal Professional/Contract Services	51,329	43,614	49,759

Maintenance, Materials & Supplies

Repairs & Fuel	5,500	5,680	7,200
Waste Collection Supplies	4,480	1,233	2,500
Pest Control Supplies/Bait	1,500	5,201	3,000
Subtotal Maintenance, Materials & Supplies	11,480	12,114	12,700

Grants and Contributions (ADD Board)

Grants and Contributions (ADD Board)	5,000	4,168	6,000
Tangible Capital Asset Expenditures	-	-	55,000
Interest			
Other (Snowden Medical Supplies)	-	-	10,000

Total Environmental Health Service Expenditures

118,384	114,346	186,526
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Public Health and Welfare Services (Schedule 3)

Grants and Contributions (Clinic Subsidy)	-	-	-
Tangible Capital Asset Expenditures			
Interest			
Other -Cemetery	1,200	875	1,000

Total Public Health and Welfare Expenditures

1,200	875	1,000
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Planning and Development Services

Professional/Contract Services

Building Inspection Fees	6,000	4,950	6,000
Planning & Zoning Costs	1,000	-	-
Advertising	1,000	529	1,000
Travel, meals, subsistence (appeal fees)	900	-	1,000
Memberships/Subscriptions- code book (2012)	50	40	50
Contracted Equipment Repairs			
Subtotal Professional/Contract Services	8,950	5,519	8,050

Grants and Donations

Tangible Capital Asset Expenditures -

Other (

Other (

9,500	4,100	9,500

Total Planning and Development Expenditures

18,450	9,619	17,550
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Recreation and Cultural Services (Schedule 03)

Professional/Contract Services

Travel, Meals & Subsistence	-	-	-
Insurance	44	43	45
Pruden's Point - Beach Project	-	-	-
Library Requisition	19,568	19,568	22,000
Subtotal Professional/Contract Services	19,612	19,612	22,045

Grants and Contributions - Library Hours

Grants and Contributions - R&C Grant

Tangible Capital Asset Expenditures

Interest

Allowance for Uncollectable

Other (

1,200	664	1,200
20,000	20,000	20,000
300	-	-

Total Recreation and Cultural Expenditures

41,112	40,276	43,245
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Utilities - water & sewer

Wages & Benefits

Municipal Force Wages

Municipal Force Benefits

4,472	3,335	3,772
4,472	3,335	3,772

Subtotal Wages and Benefits

Professional/Contract Services

Travel, Meals, Subsistence

Insurance

Contracted Repairs (Building, Equipment)

Laboratory Testing

Other (Specify)

850	601	800
850	601	800

Subtotal Professional/Contract Services

Utilities

Heat

Power

Telephone

600	399	500
5,100	4,301	4,800
-	-	-
5,700	4,700	5,300

Subtotal Utilities

Maintenance, Materials and Supplies

Stationary and Postage

Building Maintenance Materials & Supplies

Shop Supplies and Small Tools

Chemicals

Gravel/Sand

675	651	800
12,000	4,580	5,500
2,000	1,488	2,000
14,675	6,718	8,300

Subtotal Maintenance, Materials and Supplies

Grants and Contributions

Tangible Capital Asset Expenditures

Interest

Allowance for Uncollectable

Other (Specify)

Total Utilities Expenditures

25,697	15,354	18,172
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Reserves

Transfer to Reserves

48,000	266,904	89,000
48,000	266,904	89,000

Total Transfers to Reserves

TOTAL OPERATING EXPENDITURES

3,524,090	3,253,431	3,612,917
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CHANGE IN NET-FINANCIAL ASSETS

(Revenues Minus Expenditures)

(56,300)	158,377	1,355
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Operating Surplus/Appropriated Fund Usage

Operating Fund Usage

Appropriated Fund Usage

(56,300)	158,377	1,355

TOTAL CASH SURPLUS/(DEFICIT)

(56,300)	158,377	1,355
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Accrual Budget

TOTAL CASH SURPLUS/(DEFICIT)

(56,300)	158,377	1,355
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Long Term Debt

Less: Long Term Debt Issue
Add: Long Term Debt repayment

-	-	-
-	-	-

Municipal Reserves

Less: Operating Fund Usage
Appropriated Fund Usage

56,300	(158,377)	(1,355)
-	-	-

Tangible Capital Asset Transactions

Add: Acquisition of Tangible Capital Assets:
(Section 1)

Gen. Gov't	-	-	-
Prot. - Policing	-	-	-
Prot. - Fire	-	-	-
Transportation	742,500	637,195	579,100
Environ. Health	-	-	55,000
Public Health	-	-	-
Planning & Devel.	-	-	-
Recreation	300	-	-
Utilities	-	-	-
<i>Subtotal</i>	742,800	637,195	634,100

Less: Amortization of Tangible Capital Assets:
(Section 2)

Gen. Gov't	3,289	3,289	3,289
Prot. - Policing	-	-	-
Prot. - Fire	-	-	-
Transportation	580,955	587,432	609,211
Environ. Health	3,017	3,017	3,017
Public Health	-	-	-
Planning & Devel.	-	-	-
Recreation	483	483	483
Utilities	24,603	23,645	24,603
<i>Subtotal</i>	612,347	617,866	640,603

Less: Proceeds on disposal of tangible capital assets
Add: Gain on the disposal of tangible capital assets
Add: Loss on the disposal of tangible capital assets

88,000	52,187	-
-	-	-
88,000	52,187	-

Net of Tangible Capital Asset transactions

218,453	71,516	(6,503)
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Excess (Shortage) of capital expenditures over expense

105,852	388,271	(3,794)
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Other Non-Financial Asset Transactions

Add: Acquisition of supplies inventories
Acquisition of prepaid expenses
Less: Consumption of supplies inventories
Use of prepaid expenses

300,000	307,709	300,000
2,000	8,000	5,000
(250,000)	(253,629)	(250,000)
(500)	(8,654)	(10,000)

Excess (Shortage) of expenditures over expenses

51,500	53,426	45,000
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Budgeted Surplus (Deficit) with Amortization

54,352	334,845	(48,794)
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Approved By Council on July 8, 2016

REEVE

ADMINISTRATOR